eForms System for Victoria Forms

Proven Functionality across UK Local Authorities

- ✓ 250+ template, ready-to-use eForms across Council Departments, kept current with legislative changes and customer recommendations; eForms are reliable, performant and secure

- ✓ In-eForm error checking and data validation, removing most time-hungry completion issues

- ✓ AutoSave feature saves partially filled forms automatically, which can be retrieved using a unique reference code

- ✓ Dynamic Help at question, page and eForm levels, including customised Help function

- ✓ 13+ years' supported integration (with live customer sites) for Benefits, Revenues, Licensing, Planning and Environmental Health Departments

- ✓ Long-standing integration with all leading Document Management Systems, submitting completed eForms in a PDF/TIFF format, exactly as the eForm looks on-screen during completion; quick for Advisors to navigate to appropriate pages due to familiarity of eForm

- ✓ Attachment of evidence to eForm, which can be automatically added as additional pages to PDF/TIFF image for EDRMS archiving – evidence no longer gets separated from the form

- ✓ E-signing support, for use with touch-screen tablet PCs and signature pads; check-box signature option for Authorities that have agreed to this simpler declaration confirmation

- ✓ Offline module for completing eForms offline 'in the field' with auto-synchronisation

- ✓ Quick implementation of either hosted or Council server-based solution, providing immediate returns on investment

- ✓ Over 90 Local Authority customers across the UK

- ✓ In-built support for users (Authority staff or self-serve customers) to convert completed eForms to PDF, print eForms, save part-completed eForms – plus many other features; secure user management, including partner agencies assisting applicants

- ✓ Additional modular elements can be added as required, e.g. integration with back-office Benefits System, other template Revenues and Benefits eForms, multi-form switching, detailed Statistics / Management Information module, etc.

- ✓ Over a decade's experience in working closely with Local Authority Departments

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Presenting Forms

eForms hosted on the system are presented to users via a link your Council's website, providing a user-friendly eForm on-screen. An administrator may set access to different eForms for internal and external users and for different groups of internal users. All modern web browsers can be used, without any add-ons required.

eForms Configuration

As standard, built into Enterprise Forms Server is the facility for a Forms Administrator to customise the behaviour of each form via user-friendly configuration screens, mostly with simple check-box selections for switching on/off the feature, for a given type of user.

Viewer Branding

As standard, Enterprise Forms Server is supplied with a choice of template viewer/filler interface styles. However, Victoria Forms will supply a styling that will exactly match the corporate branding of your Council.

eForm Styling Tailored for Your Council's Branding

In addition to the Viewer/Filler Interface styled, in line with your Authority's web branding. The eForms themselves can also be branded, even down to the active and inactive field colours, text box shapes, lines, shadowing and much more.
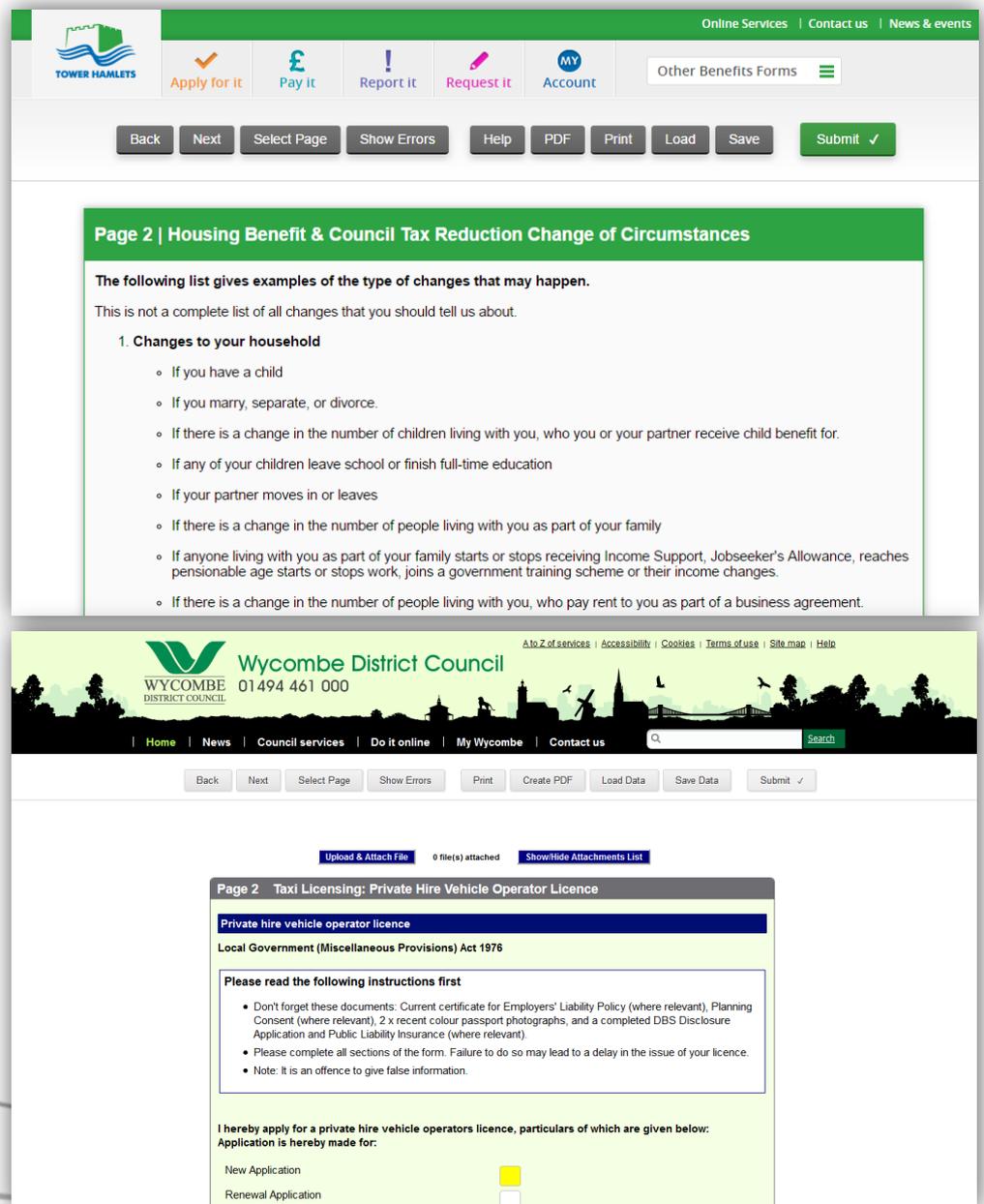
Two examples of both of the above can be seen to the right:

Top – Tower Hamlets Council

Bottom – Wycombe District Council

Find out more

We're happy to come and demonstrate the full suite of features and capabilities of our proven eForms Systems, in place at 90+ Local Authorities across the UK.

To find out more, please contact us - Tel: **01284 701 000** or email **VicFormsSales@victoriaforms.co.uk**