

# Direct Debit Integration and Bank Account Validation

### **Bank Account Detail Validation**

It is easy for mistakes to be made when entering bank sort code and account numbers. Digits can be incorrectly entered or missed, or accounts that do not support Direct Debits are used.

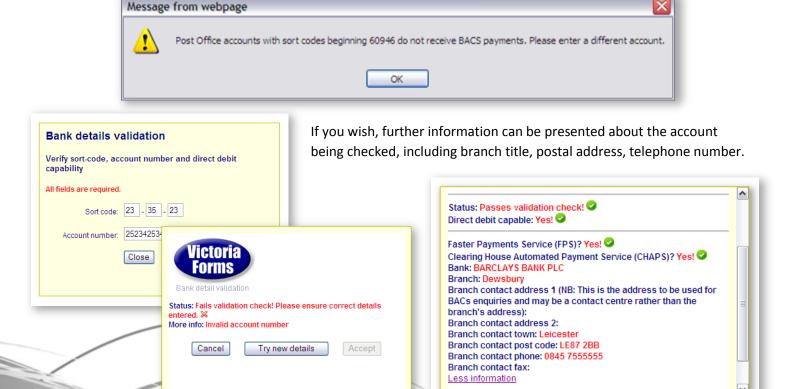
If bank information provided by a client is incorrect, payments will be rejected, resulting in additional costs, frustration and inconvenience to both your client and your administration team.

Victoria Forms now supplies a validation tool which can be incorporated into any form, enabling you to benefit from real-time modulus checking of account details via up-to-date third party web services, minimizing the risk of non-payment.



Improve customer service and improve trust in your services through the use of the Victoria Forms bank account validator.

This tool can be used to ensure that the correct sort code and account numbers have been supplied first time, saving time and money. Importantly, it will check if the account in question is capable of receiving direct debit payments.



To find out more, please contact us - Tel: **01284 701 000** or email **VicFormsSales@victoriaforms.co.uk** 



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## **Direct Debit Integration**

Direct debit integration into Northgate allows our forms to automatically update the Northgate system with any new direct debit instructions submitted by the Council Tax account holder.

The process is handled by calling several Northgate APIs over the following stages:

#### Stage 1 - Account Validation

The first stage of the direct debit integration is to make sure that the Council Tax reference provided on the form is valid. To do this we make a call to the Northgate APIs where the Council Tax reference provided and account type (Council Tax or Business Rates) is verified to make sure it exists within your Northgate system. On a successful result (account exists) the process moves to the next API, otherwise the integration will stop at this point.

#### <u>Stage 2 – Change Instalment Plan</u>

A Northgate API is used to change an instalment plan for an account. On a successful result from the Account Validation stage, we then call the integrator to update the direct debit instruction on the Northgate system for account details provided. APIs can be used to update the bank account details (account number, sort-code and account name) as well as the instalment date and frequency of instalments. On a successful result (account updated) the process can either stop here or optionally move to a further stage.

#### Stage 3 – Temporary Account Suspension

Following the changing of the customer's Instalment Plan, further use of the Northgate APIs prevents the account from being billed for a specified period of time. This can be useful so that no billing is implemented for the account before the new direct debit is implemented. This is optional and is not necessary for the integration to take place.

Once the Integration is finished and is successful, the submitted form will update itself and show an XML export confirmation image.

Where export failure occurs for any reason, this is highlighted to the administrator, and the reason for failure is detailed in the form's audit history. Manual steps can then be taken to process the form.

### **Case Study**

#### The Project

Harrogate Borough Council required Direct Debit Integration into Northgate ready for the start of the 2013/14 Council Tax year.

#### The Result

Harrogate placed their Direct
Debit form Live on their
website in late February 2013.
There was an immediate take
up of the new form, with
nearly 300 Direct Debit
transactions processed
automatically in the first 2
months of going live. Harrogate
are now receiving 100+ direct
debit forms per month on
average.

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